

Recipient Rights Policy

As a recipient of mental health and/or substance abuse services at **MFS** Inc., you are guaranteed specific rights as outlined in Federal Law and the State of Michigan Mental Health Code Act 258 of 1974. If you are a minor (age 17 & under), the following rights must be given to your parent or legal guardian.

1. You have the right to considerate, respectful and appropriate care regardless of creed, sex, religion, age, national origin or source of payment and all civil rights guaranteed by state and federal law.
2. You have the right to complete, current information concerning your diagnosis, treatment and prognosis in terms that you can be expected to understand & to suggest changes in our services.
3. You have the right to receive information necessary to give informed consent prior to the start of any procedure or treatment. You have the right to refuse treatment to the extent permitted by law and to be informed of the consequences of this action and the right to talk with your own doctor or lawyer.
4. You have the right to know if your personal information is being used in a research study, to help make your own treatment plan, and to question the use of medication if any.
5. You have the right to obtain a copy/summary of your record unless the **MFS** director recommends otherwise.
6. You have the right to talk to your rights advisor at **MFS**, if you think your rights have been violated and for **MFS** to look into your complaints. The rights advisor at **MFS** is currently Diana Clark, LMSW, Director of Quality Assurance and Recipient Rights. You can contact this person at the Clinton Twp. office, (586) 226-3440. This person is interested in listening to your complaints and helping you find a solution.
7. If you and the rights advisor cannot find a simple solution, you can file a formal written complaint that will be answered in writing within 30 working days. If you do not accept the written answer, you have 15 days to file an appeal with the Regional Rights Consultant whom will respond to you within 30 working days. Finally, if you do not agree with the written answer to your appeal you can file another appeal with the State Rights Coordinator.
8. You have the right to question your fee schedule and to request a written summary of our fees.
9. You have the right to question the qualifications/training of our staff and the Recipient Rights Advisor.
10. You have the right to all confidentiality & disclosure protection as afforded by State & and Federal guidelines.

Client Notice of Confidentiality

The confidentiality of Mental Health Treatment & Substance Abuse Treatment records for all clients seen at Macomb Family Services, Inc. is protected by Federal law and regulations. Generally, the program may not say to a person outside the program that a client attends the program, or disclose any information identifying a client as an alcohol or drug abuser or a mental health client unless:

1. The client consents in writing;
 2. The disclosure is allowed by a court order; or
 3. The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.
- Violation of the Federal law and regulations by a program is a crime. Suspected violations may be reported to appropriate authorities in accordance with Federal regulations.
 - Federal law and regulations do not protect any information about a crime committed by a client either at the program or against any person who works for the program or about any threat to commit such a crime.
 - Federal law and regulations do not protect any information about suspected child abuse or neglect from being reported under State law to appropriate State or local authorities.